

The title is centered within a light green rectangular area, which is itself centered within a white rectangular frame with a thin black border. The text is in a bold, blue, sans-serif font, arranged in five lines.

# LABOR TRAFFICKING PROTOCOL IMPLEMENTATION WORKSHEET

This worksheet comes from *Labor Trafficking Protocol Guidelines*, The Advocates for Human Rights (2019). Available for free online at [http://www.theadvocatesforhumanrights.org/labor\\_trafficking\\_protocol\\_guidelines](http://www.theadvocatesforhumanrights.org/labor_trafficking_protocol_guidelines).

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# IDENTIFY RESOURCES TO MEET VICTIM NEEDS

Call local organizations and ask if they have resources to assist victims of labor trafficking. Confirm any eligibility restrictions and determine their policies on confidentiality. Fill out a Victim Service Organization table on page 64 for every organization contacted. Use that information to answer the following questions:

- Have you identified organizations that can meet the following needs? Indicate who should be the first point of contact for each need.

Victim Advocacy	
Case Management	
Housing	
Emergency	
Transitional	
Long-term Supportive	
Permanent	
Transportation	
Legal Services	
Physical Health Care	
Mental Health Care	
Education	
Employment	
Language Access	

- Are there any needs not met by local organizations?
- Looking at the eligibility criteria for each organization, are there potential victim populations that do not have access to certain services? Which groups for what services?
- What organizations exist in other communities to meet those needs? Who could serve as a connection to those services outside the community?
- Who needs training? Which organizations can provide that training either on-site, locally, or remotely?
- Who is willing to be part of a collaborative response? Who can convene that group?

# VICTIM SERVICE ORGANIZATION

Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

## → Restrictions on eligibility:

- Age: \_\_\_\_\_
- Gender: \_\_\_\_\_
- Immigration status: \_\_\_\_\_
- Income: \_\_\_\_\_
- Other: \_\_\_\_\_

## → Experience working with trafficking or victims of trauma

- Extensive
- Some
- Very limited
- None
- Wants training

## → Willingness and ability to serve

- Resources typically available
- Willing but limited resources
- Unwilling – outside mission or no resources
- Wants to be part of collaborative response

## → Confidentiality

- Mandatory reporter
- Legally protected communications
- Other:

## → Notes

# IDENTIFY LAW ENFORCEMENT AGENCIES TO HOLD OFFENDERS ACCOUNTABLE

Call local law enforcement agencies and ask how they would respond to cases of labor trafficking. Confirm the agency's policy on working with immigration, both ICE and CBP.

Agency Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

→ **Experience working with labor trafficking:**

Extensive                      Some                      Very limited                      None                      Wants training

→ **Wants to be part of collaborative response?**

Yes                                      No

→ **Immigration policy:**

Formal policy prohibiting cooperation with ICE                      Informal policy of not sharing information about witnesses and victims                      Cooperates with ICE

→ **Notes:**

# CHECKLIST FOR WORKING WITH LABOR TRAFFICKING VICTIMS

- I am a community-based victim advocate or I have immediately referred the potential victim to a community-based victim advocate.
- I have disclosed to the victim what I can and cannot do with the information that the victim shares with me. I have also disclosed to the victim what referrals can and cannot do with the information the victim shares with them.
- The victim and I have discussed if there are culturally-appropriate practices that the victim would prefer.
- The victim and I have discussed any accessibility needs and how best to meet them.
- The victim and I have prepared or updated a safety plan or I have referred the victim to an organization that can assist in safety planning.
- The victim and I have discussed any needs and concerns, and we have a plan for:
  - Housing
  - Transportation
  - Legal needs
  - Physical health
  - Mental health and counseling
  - Education
  - Employment
- I have reviewed the following sections that are relevant to the victim and followed their recommendations when relevant:
  - Working with victims under the age of 18
  - Working with vulnerable adults
  - Working with foreign-born victims
- I have reviewed and discussed potential criminal justice responses with the victim and the benefits and potential consequences of reporting.
- I have reviewed and discussed potential civil and administrative remedies with the victim and have connected the victim with organizations or individuals that can assist with the case.
- If I have questions, I have consulted with one of the Minnesota Safe Harbor Expansion Grantees.
- Other considerations specific to this victim: