

All County Letter 19-90

October 1, 2019

CALIFORNIA DEPARTMENT OF SOCIAL SERVICES

EXECUTIVE SUMMARY

ALL COUNTY LETTER NO. 19-90

The purpose of this All County Letter is to provide information regarding the allocation methodology for the Commercially Sexually Exploited Children Program and instructions on how to complete and submit the County Plan for Fiscal Year 2019-20.



KIM JOHNSON
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES
744 P Street • Sacramento, CA 95814 • www.cdss.ca.gov



GAVIN NEWSOM
GOVERNOR

October 1, 2019

ALL COUNTY LETTER NO. 19-90

TO: ALL COUNTY CHILD WELFARE DIRECTORS
ALL COUNTY PROBATION OFFICERS
ALL CHIEF PROBATION OFFICERS
ALL FOSTER CARE MANAGERS
ALL CHILD WELFARE SERVICES PROGRAM MANAGERS
ALL TITLE IV-E AGREEMENT TRIBES
ALL COUNTY BOARDS OF SUPERVISORS

SUBJECT: **COMMERCIALLY SEXUALLY EXPLOITED CHILDREN
PROGRAM FISCAL YEAR 2019-20 COUNTY PLAN
INSTRUCTIONS**

REFERENCE: [WELFARE AND INSTITUTIONS CODE SECTIONS 16524.6-16524.11](#); [PUBLIC LAW 113-183](#); [SENATE BILL 794 \(CHAPTER 425, STATUTES OF 2015\)](#); [SENATE BILL 855 \(CHAPTER 29, STATUTES OF 2014\)](#); [SENATE BILL 1322 \(CHAPTER 654, STATUTES OF 2016\)](#); [PENAL CODE SECTION 647](#); [PC SECTION 653.22](#); [WELFARE AND INSTITUTIONS CODE SECTION 300\(b\)\(2\)](#); [WELFARE AND INSTITUTIONS CODE SECTION 305](#); [ASSEMBLY BILL 1227 \(CHAPTER 558, STATUTES OF 2017\)](#); [WELFARE AND INSTITUTIONS CODE 16524.8](#); [ALL COUNTY INFORMATION NOTICE I-79-19](#); [ALL COUNTY INFORMATION NOTICE I-19-18](#); [COUNTY FISCAL LETTER NO. 18/19-38](#)

The purpose of this All County Letter (ACL) is to provide all county child welfare and probation agencies (hereafter referred to as “counties”) information regarding the Commercially Sexually Exploited Children (CSEC) Program’s Fiscal Year (FY) 2019-20 allocation methodology and instructions on how to complete and submit the County Plan. Upon submission of the County Plan, counties are able to access state-funds via the opt-in CSEC Program set forth in [Welfare and Institutions Code \(WIC\) Sections 16524.6 – 16524.11](#).

Specifically, this ACL will include the following:

- Historical context of the CSEC Program
- FY 2019-20 CSEC Program Funds
- Attachment I: FY 2019-20 County Plan template and instructions

Background

To support counties in their efforts towards improving outcomes for minors at-risk for, or a victim of, commercial sexual exploitation (CSE) California passed [Senate Bill \(SB\) 855 \(Chapter 29, Statutes of 2014\)](#). This established the CSEC Program, administered by the California Department of Social Services (CDSS). Annually, the County Welfare Directors Association (CWDA) and CDSS collaboratively develop an allocation methodology for distribution of program funding. All counties electing to participate in the FY 2019-20 CSEC Program must complete the attached County Plan template. Please refer to Attachment I.

Since implementation of the CSEC Program two primary statutes, [SB 1322 \(Chapter 654, Statutes of 2016\)](#) and [Assembly Bill \(AB\) 1227 \(Chapter 558, Statutes of 2017\)](#), have improved supports and services for children and youth that are at risk for, or a victim of, CSE. For more information on these statutes please refer to [All County Information Notice \(ACIN\) No. I-79-17: Decriminalization of Prostitution and Loitering Charges for Child Victims of CSE](#) and [ACIN No. I-19-18: Impacts of AB 1227 on the CSEC Program and Collaboration with School Districts and Local Sheriff's Departments](#).

FY 2019-20 Program Participation Guidelines

Counties that opted-in to the CSEC Program in FY 2018-19 will continue to receive an allocation in FY 2019-20 contingent upon the approval of a submitted County Plan. Counties who requested one-time opt-in funding in FY 2018-19 were funded out of FY 2017-18 re-appropriated funds and therefore are not included in the FY 2019-20 allocation. The county allocations for FY 2019-20 will be issued in a forthcoming County Fiscal Letter (CFL). For a list of counties that received an allocation in FY 2018-19 please reference [CFL No. 18/19-38: FY 2018-19 CSEC Program General Fund Allocation](#).

County Plan Submission

All counties must submit their FY 2019-20 County Plan (Attachment I) to the CDSS prior to the distribution of allocated funds. The electronic copy of the County Plan must be received by 5:00 p.m. on **November 25, 2019**, and remitted to CSECProgram@dss.ca.gov.

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Contact Information

If you have any additional questions please contact the Child Trafficking Response Unit, within the Child Welfare Policy and Program Development Bureau, at CSECPprogram@dss.ca.gov or (916) 651-6160.

Sincerely,

Original Document Signed By:

GREGORY E. ROSE
Deputy Director
Children and Family Services Division

Attachment

c: County Welfare Directors Association
Chief Probation Officers of California

COMMERCIALLY SEXUALLY EXPLOITED CHILDREN (CSEC) PROGRAM COUNTY PLAN TEMPLATE FISCAL YEAR 2019-2020

The CSEC Program is entering its sixth year of implementation. As mandated by [Senate Bill 855 \(Chapter 29, Statutes of 2014\)](#), all counties electing to opt-in for Fiscal Year (FY) 2019-20 are required to submit an updated County Plan to the California Department of Social Services (CDSS). Participating county Child Welfare Services (CWS) agencies shall work closely with their partners, including county probation departments, to complete the County Plan as appropriate.

The FY 2019-20 CSEC Program allocation is contingent upon receipt of the County Plan. County Plans must be submitted electronically by 5:00 p.m. on November 25, 2019. Hard copies must include original signatures and be postmarked by November 25, 2019.

CONTACT INFORMATION

Name of County: _____

Please provide contact information for the person who is best positioned to communicate with CDSS and disseminate critical information regarding the CSEC Program.

Child Welfare Agency Primary Contact: _____

Title: _____

Email: _____

Phone: _____

Probation Department Primary Contact: _____

Title: _____

Email: _____

Phone: _____

A. PREVELANCE DATA AND ADDITIONAL DATA COLLECTION ELEMENTS

Federal reporting requirements codified within [Welfare and Institutions Code \(WIC\) 16501.45 \(a\)](#) requires the CDSS to ensure that the Child Welfare Services/Case Management System (CWS/CMS) is capable of collecting information pertaining to the number of dependent minors or wards in foster care that are at-risk for, or a victim of, commercial sexual exploitation (CSE). The following information assists in determining the number of children and youth that have been identified as at-risk for, or a victim of, CSE in California. For further information regarding appropriate documentation methods in CWS/CMS please reference [All County Letter \(ACL\) No.: 16-49 Commercial Sexual Exploitation of Children Documentation in the CWS/CMS](#) and [ACL No.: 16-74 Commercial Sexual Exploitation of Children Documentation of Referrals in CWS/CMS Using a Special Projects Code.](#)

- Please provide the following prevalence data within the CSEC data grid in CWS/CMS for FY 2018-2019:**

Total number identified as At-Risk	Total number identified as Victims	Total number of Victims Before Foster Care

Total number of identified Victims During Foster Care	Total number of identified Victims in an Open Case not in Foster Care	Total Number of identified Victims While Absent from Placement	Total number of identified Victims with a Closed Case Receiving Independent Living Program Services

2. **The following data inquiries are independent from the CWS/CMS and therefore may not be applicable to all counties. Please respond to the following questions as applicable.**

Total number of minors identified as a victim of CSE for the first-time during FY 2018-19	Total number of minors identified as a victim of CSE during FY 2018-19 with prior victimization documented	Total number of minors identified as victims of CSE more than one time during FY 2018-19	Total number of minors identified as victims of CSE during FY 2018-19 that were previously identified as At-Risk for CSE

The CDSS is working towards building a new child welfare data management system. To ensure that is system is useful to the end-user, the CDSS would like to learn about data elements that would be most beneficial to those that use the system daily.

3. **What additional data elements, if any, does the county track? Please describe how the information collected has led to practice or programmatic changes.**
4. **What would the county consider as important data elements to include in the upcoming case management system (Child Welfare Services - California Automated Response and Engagement System (CWS-CARES)) to assist in the process of evaluating success for youth and/or the CSEC Program?**

5. **The following applies to all end-users of CWS/CMS, including child welfare agencies and probation departments. Please describe the challenges and barriers encountered when inputting data into CWS/CMS or another database system.**

Type of Challenges	Description of Challenge
Duplication of information	Please describe challenges:
Difficulty understanding the various "CSEC Types," when and how to enter information, or end-date information as it pertains to the CSEC Data Grid in CWS/CMS.	Please describe challenges:
Ability to access recently transferred cases from other counties that are marked as 'sensitive.'	Please describe challenges:
Other:	Please describe challenges:

C. INTERAGENCY PROTOCOL AND IMPLEMENTATION

As per [WIC 16524.8](#), counties electing to opt-in to the CSEC Program are required to develop an interagency protocol to address the needs of commercially sexually exploited youth. As needs, processes and systems transform overtime within each county, the protocols should reflect these changes.

- 1. When was the county’s interagency protocol developed or last updated? Please attach a copy of the most recently updated interagency protocol.**

Date:

- 2. Please describe the barriers and challenges the county has experienced associated with the implementation of the interagency protocol. In addition, please indicate if the county elected to use the CSEC Action Team’s interagency protocol template.**

- 3. Since the implementation of an interagency protocol, please describe how the protocol has led to successful outcomes for commercially sexually exploited children and youth.**

D. CSEC MULTI-DISCIPLINARY TEAM MEETINGS

Given the various objectives of multi-disciplinary teams, the following questions seek to understand how multi-disciplinary team (MDT) meetings are utilized in counties specifically (i.e. initial, immediate/emergency response, ongoing individual or multiple case consultation, system discussion, etc.) to meet the needs of commercially sexually exploited youth.

1. What are the challenges to engaging partners that currently do not attend CSEC MDTs? What supports are needed to encourage participation by CSEC MDT partners?

2. Please describe how CSEC MDT meetings address systemic challenges within the county?

F. TRAINING

The CDSS is in the process of re-evaluating CSEC training curricula. The following questions will assist in understanding the various types of trainings available, as well as the quality of trainings offered. Please include additional rows as needed.

- Please identify trainings made available in the county in FY 2018-19 in each of the categories listed and provide the requested information, if known.**

Type of Training Course: CSEC 101	Training Title:
Contact Information of Organizer/Trainer: Organization/Trainer: Phone: Email:	Please Describe the Overall Quality of Training:
Would the county and/or MDT partners recommend this training? Yes No If yes, please describe what you would like to improve... If no, because...	

Type of Training Course: CSEC 102	Training Title:
Contact Information of Organizer/Trainer: Organization/Trainer: Phone: Email:	Please Describe the Overall Quality of Training:
<p>Would the county and/or MDT partners recommend this training? Yes No</p> <p>If yes, please describe what you would like to improve...</p> <p>If no, because...</p>	

Type of Training Course: School Based CSEC Curricula	Training Title:
Contact Information of Organizer/Trainer: Name of Organization/Trainer: Phone: Email:	Please Describe the Overall Quality of Training:
<p>Would the county and/or MDT partners recommend this training? Yes No</p> <p>If yes, please describe what you would like to improve...</p> <p>If no, because...</p>	

Type of Training Course: Harm Reduction	Training Title:
Contact Information of Organizer/Trainer: Name of Organization/Trainer: Phone: Email:	Please Describe the Overall Quality of Training:
<p>Would the county and/or MDT partners recommend this training? Yes No</p> <p>If yes, please describe what you would like to improve...</p> <p>If no, because...</p>	

Type of Training Course: CSEC Training Specifically for System-Involved Youth	Training Title:
Contact Information of Organizer/Trainer: Name of Organization/Trainer: Phone: Email:	Please Describe the Overall Quality of Training:
<p>Would the county and/or MDT partners recommend this training? Yes No</p> <p>If yes, please describe what you would like to improve...</p> <p>If no, because...</p>	

Type of Training Course: Caregiver CSEC	Training Title:
Contact Information of Organizer/Trainer: Name of Organization/Trainer: Phone: Email:	Please Describe the Overall Quality of Training:
Would the county and/or MDT partners recommend this training? Yes No If yes, please describe what you would like to improve... If no, because...	

Type of Training Course: Safety in Social Media	Training Title:
Contact Information of Organizer/Trainer: Name of Organization/Trainer: Phone: Email:	Please Describe the Overall Quality of Training:
Would the county and/or MDT partners recommend this training? Yes No If yes, please describe what you would like to improve... If no, because...	

Type of Training Course: Other:	Training Title:
Contact Information of Organizer/Trainer: Name of Organization/Trainer: Phone: Email:	Please Describe the Overall Quality of Training:
<p>Would the county and/or MDT partners recommend this training? Yes No</p> <p>If yes, please describe what you would like to improve...</p> <p>If no, because...</p>	

Type of Training Course: Other:	Training Title:
Contact Information of Organizer/Trainer: Name of Organization/Trainer: Phone: Email:	Please Describe the Overall Quality of Training:
<p>Would the county and/or MDT partners recommend this training? Yes No</p> <p>If yes, please describe what you would like to improve...</p> <p>If no, because...</p>	

- 2. What other training needs or resources would the county like to share with the CDSS?**

G. ESTIMATED EXPENDITURES FOR FY 2019-20

The following information helps the CDSS understand how the CSEC Program allocation will be spent, as well as identify the county’s financial needs in serving commercially sexually exploited youth. This information will also assist in understanding how the allocation has supported the development of the county’s CSEC program (e.g. start-up costs vs. on-going maintenance).

1. How does the county plan to expend the allocation in FY 2019-20? Please check all the boxes that apply.

Activity	Description of Activity	Estimated Expenditure (% to total)
Hiring of Specialized Social Workers/Probation Officers		
<input checked="" type="checkbox"/> Housing/ Placement Support Services		
Victim Services		
Community Based Organizations		

Activity	Description of Activity	Estimated Expenditure (% to total)
Training		
Interagency Protocol/MOU Development/Revisions		
Data Collection/Analysis		
Human Trafficking Awareness Campaigns (billboards, community events, etc.)		

Activity	Description of Activity	Estimated Expenditure (% to total)
Human Trafficking Task Force Development		
Addressing Homelessness Specifically for Victims of CSE		
Substance Abuse Services		
Therapeutic Services (not covered by health insurance or Medi-Cal)		

Activity	Description of Activity	Estimated Expenditure (% to total)
Survivor Advocates		
Other:		
Other:		

2. Since implementation of the CSEC Program (or since FY 2018-19), what changes have been made to the county’s spending plan and why?

H. HARM REDUCTION

The following question is intended to understand what additional support the county may need to implement a harm reduction approach while serving exploited youth.

- 1. What support does the county need to effectively implement a harm reduction approach within child welfare and probation departments? Further, what support does the county need to systemically implement a harm reduction approach across other disciplines?**

I. CROSS-COUNTY COLLABORATION

Opportunities that allow for shared learning and collaboration between counties has led to greater implementation of practices that benefit children and families. To better assist in facilitating such coordination and collaboration, the following question will assist the CDSS in gaining an understanding of the successes and challenges in partnering across counties.

- 1. How does the county currently share information (i.e. email correspondence, in-person meetings, etc.) and collaborate with neighboring counties to address concerns pertaining to the CSE of children and youth? What are some of the successes and challenges the county has experienced in developing cross-county partnerships?**

K. PROGRAM INTERVENTIONS/SERVICES

Learning about the county's existing CSEC service array assists the CDSS to better understand local gaps in services and the county's ability to meet the needs of commercially sexually exploited youth.

1. What services are currently offered to children, youth and families that are at-risk for, or a victim of, CSE?

2. What additional supports and services are still needed to effectively meet the needs of exploited minors and their families in the county?

3. Please describe supports and services offered to non-system involved children, youth and families affected by exploitation (i.e. voluntary family maintenance cases, probation candidates, differential response, etc.).

4. Please describe county policy changes or practices that are currently being explored to address the needs of male victims, lesbian, gay, bi, transgender, queer, intra-gender, and asexual victims.

5. Please describe county policy changes or practices that are currently being explored to address victims who become recruiters/exploiters.

County Child Welfare Director Printed Name and Title

County Child Welfare Director Signature

Date

County Plan Submission

All counties must submit their County Plan to CDSS prior to the distribution of allocated funds. The electronic copy of the County Plan must be received by 5:00 p.m. November 25, 2019 and remitted to CSECPprogram@dss.ca.gov. A hard copy of the County Plan must be signed by the Director of the county child welfare services agency, postmarked by November 25, 2019 and mailed to the address below. **Faxes will not be accepted.**

**California Department of Social Services
Child Welfare Policy and Program Development Bureau
CSEC Program
744 P Street, MS 8-11-87
Sacramento, CA 95814**